

## Privacy Policy

### **How do we collect your information?**

When you contact us via our website, we collect the personal information you give us (e.g. your name and email address). We collect and store information you enter via the 'Contact us' form on our website and we only retain this information for the purposes of contacting you to respond to your query or order.

In managing an online store, we collect data in relation to your orders and payments. We store this data in relation to our financial record-keeping. We do not share this data with any third parties and we only keep it as long as is required for accountancy purposes.

From time to time, we may also collect personally identifiable information gathered via comments, feedback, reviews, and recommendations (via Facebook, Google, etc) in order to respond to your messages and to share positive feedback via our website and social media channels.

### **Where is the data stored?**

Our website is hosted on the Wix.com platform. Your data is stored through Wix.com's data storage, databases and the general Wix.com applications. They store your data on secure servers behind a firewall. We access your data via a password-protected log in process.

### **Updating our Privacy Policy**

We reserve the right to modify our privacy policy at any time, so please review it frequently. Changes and clarifications will take effect immediately upon their posting on the website. If we make material changes to this policy, we will notify you here that it has been updated, so that you are aware of what information we collect, how we use it, and under what circumstances, if any, we use and/or disclose it.

### **Unsubscribe from our mailing list**

Currently, we do not have a marketing mailing list, but should we decide to create one, you will be able to unsubscribe at any time by clicking on the 'Unsubscribe' link in the footer of the e-newsletter/marketing message, or by emailing [info@cocoaecosse.com](mailto:info@cocoaecosse.com) and asking to be removed from our mailing list.